

INSTRUCTIONS TO THE BIDDER/OFFEROR
(IOC Form 715-4)

This form may be used to:

- a. request use of Government-owned property or
- b. provide data for evaluation of bids/proposals.

A computer printout equivalent may be used. When requesting use of Government-owned property, you may consolidate to a single request all items for which the unit acquisition cost of each is less than \$3000. When using the form to provide data for evaluation, each must be listed separately.

The title blocks and columns are to be completed by the bidder/offeror as follows:

DESCRIPTION OF ITEM - Furnish a brief description and commodity code of each Government-owned item assigned to the bidder/offeror and required for performance under this bid/proposal. (Commodity code block 1, DD Form 1419, DOD Industrial Plant Equipment Requisition.)

GOVERNMENT ID NUMBER - Indicate Government identification number for each item described in the first column. If "no" Government tag number has been assigned, indicate manufacturer's serial number of each item. (Identification number, block 29, DD Form 1419.)

ACQUISITION COST - Includes original acquisition cost, any transportation and installation cost which were borne by the Government, and any additional costs expended to enhance the condition of machine which were at Government expense.

YEAR OF MFR - Enter last two digits of year of manufacture.

NO OF MOS - Number of months bidder or offeror requires usage of the property.

PRO RATA SHARE - Enter pro rata share (fraction) for the performance of this contract if property is being utilized in the performance of other contracts for which use has also been authorized. Supplemental information must be submitted to support the proration.

LOCATION OF ITEM - Enter name of plant where item is located.

CONTRACT UNDER WHICH FACILITIES ARE ACCOUNTABLE - Enter complete contract number.